

PROJECT MANAGEMENT FUNDAMENTALS FOR AMERICA THE BEAUTIFUL CHALLENGE
AND OTHER LARGE GRANTS
TREASURE ISLAND RESORT AND CASINO, WELCH, MN
MONDAY MAY 13, 2024

Overview:

- This will be an interactive workshop to learn the fundamentals of how to manage your projects effectively and efficiently. The facilitator will provide an overview of the fundamentals of project management and will walk through a step-by-step process to get a better handle on your projects. This workshop will include an actual case study example of an *America the Beautiful Challenge* grant project. You will leave the workshop with a proven process and a toolkit to make your ATBC, and other grant-funded projects, less stressful and more effective.

Learning Objectives:

- Understand the difference between operations and projects
- Understand the concept of project management
- Understand the fundamental elements of managing projects
- Understand how project management techniques can help manage a grant-funded project

Workshop Agenda	
Time	Topic
1:00 PM	Welcome and Introductions
1:30 PM	Exercise: “This isn’t rocket science!” This exercise is an interactive dialogue to introduce our fictitious case study example – <i>Building a Healthier Riparian Corridor and Trout Reintroduction Grant</i> . Includes an imaginary conversation between a Tribal Chief and a new Tribal Wildlife & Fisheries Director as they discuss efforts to reintroduce trout to their tribal lake – an important project that is being funded by a grant. This case study will form the basis for this project management workshop.
2:00 PM	The Fundamentals of Project Management Learn the fundamentals of effective project management, such as the critical elements of a project, typical project constraints, the difference between projects and operations, and the negative consequences of poor project management.
2:30 PM	The Project Management Process Review a step-by-step proven process to manage projects of all sizes effectively. We will apply each step to our Case Study Example of a <i>Building a Healthier Riparian Corridor and Trout Reintroduction Grant</i> as we review each step.
3:00 PM	Break
3:15 PM	Continuing: The Project Management Process
4:30 PM	Q&A Session An interactive discussion to answer any remaining questions from the audience.
5:00 PM	Adjourn