

JOB ANNOUNCEMENT

Director of Programs

Native American Fish & Wildlife Society, Northglenn, CO

The Native American Fish and Wildlife Society (NAFWS) is seeking a dynamic individual to join the NAFWS staff as the Director of Programs. The Director of Programs (DP) serves as a trusted advisor under the direct supervision of the Executive Director (ED) to advance the mission of the Native American Fish and Wildlife Society (NAFWS) by providing leadership, strategic direction, guidance and supervision to NAFWS' initiatives and programs. This is a supervisory position.

NAFWS' purposes are charitable, education, scientific and cultural. NAFWS is a growing national Native American 501(c) 3 based in the Denver, CO area with the mission to assist Native American and Alaska Native Tribes with the conservation, protection and enhancement of their fish and wildlife resources. We seek a team player to join our staff to coordinate strategic projects, partnerships, and services with the team on behalf of the ED. This is a supervisory position that works directly under the ED to assist and coordinate daily operations level functions related to human resources, technical assistance, and project management; provides effective supervisor and leadership for staff members; provides independent leadership for ED-initiated projects and supervision for staff to complete program goals and objectives; and develops budgets and ensures compliance with funding organizations. For the full list of responsibilities see the <u>Position Description</u>.

Position Requirements: A Bachelor's Degree in natural resources, fish and wildlife management, business management or related field required. Specialized knowledge of human resources, communication and tribal fish and wildlife issues is preferred. See the <u>Position Description</u> for additional requirements.

This is a full-time salaried position. Salary is commensurate with experience, education and work history. Annual Salary DOE, plus benefits package that includes health, vision, dental, and life insurance and retirement plan. Incumbent is subject to a pre-employment background screen. Will be required to serve a 90-day probationary period. Telework is available with approval of the Executive Director.

Closing Date: January 21, 2022.

To apply, submit a resume, cover letter, 3 professional references, BIA Form 4432 (if claiming Indian Preference) and transcripts to: Julie Thorstenson at <u>JThor@nafws.org</u> or mail to: Executive Director, NAFWS, 10465 Melody Dr., Ste 307, Northglenn, CO 80234.

For more information and to see a detailed job description, visit <u>Jobs - Native American Fish and Wildlife</u> <u>Society (nafws.org)</u>

NAFWS is an Equal Opportunity Employer. Employment opportunities at NAFWS are based upon one's qualifications and capabilities to perform the essential functions of a particular job. As provided in federal law, the NAFWS does provide employment preferences for Native Americans and veterans of U.S. Armed Services. All employment opportunities are provided without regard to race, religion, sex (including sexual orientation and transgender status), pregnancy, childbirth or related medical.