



2022 Native American Fish & Wildlife Society Internship Program

Focus: Alaska Tribal Climate Resilience Liaison

Details:

The Native American Fish and Wildlife Society (NAFWS) is recruiting to employ an Alaska Native or Native American graduate student majoring in Alaska Native languages, engineering, physical sciences, biological/ecological sciences, natural resources, arctic and northern studies, or a related field to complete an internship.

The Intern will be paid between \$29,130 - \$36,090 total for 1500 hours over a 1-year period. The Intern will work part time for the fall and spring semester, and full time during the summer. The Intern's duty station is preferred to be located at one of the Alaska Climate Adaptation and Science Center's offices in Anchorage or Fairbanks; however, telework may be approved by the Executive Director.

Additionally, the Intern may receive opportunities to travel, and approved travel is included.

Responsibilities:

The Intern will be responsible for assisting the NAFWS Tribal Climate Resilience Liaison (TCRL) Program in addressing Tribal climate-impact related issues, concerns, and adaptation strategies across Alaska; support administrative tasks, and help with other assignments that will enhance and meet the USGS CASC and NAFWS' mission and priorities.

Where possible and in accordance with all COVID-19 protocols, the Intern will travel to and attend an approved event. They will provide a presentation about their background and work experience as a NAFWS Intern and support all staff throughout the NAFWS sponsored event.

Throughout the internship, the Intern will be responsible for conducting themselves in a manner that coincides with the Articles of Incorporation, Strategic Plan, Code of Ethics, Conference Code of Conduct and other NAFWS regulations, policies and procedures. Interns will be representing the NAFWS in a professional work environment and are expected to conduct themselves in a professional manner, including following guidance and direction from NAFWS staff.

Start Date: July 2022

End Date: May 2023

(Both dates are negotiable.)

Duties

- Assist NAFWS TRCL program with outreach and extension programming on tribal climate-impact related issues, concerns, and adaptation strategies across Alaska
- Attend a NAFWS Regional Conference
- Assist with administrative or other assignments to support CASC and NAFWS priorities

- Support the development of the CASC's Tribal Resilience Learning Network
- Complete a short story or essay for the NAFWS newsletter, *From the Eagle's Nest*
- Complete an individual biography for the NAFWS website and social media
- Complete and submit an evaluation of the NAFWS Internship
- Present at a Regional Conference of experience as a NAFWS Intern and college student
- Other duties as assigned

Knowledge/Skills Required

- Currently enrolled as a junior or senior undergraduate student at an accredited college/university
- Majoring in majoring in Alaska Native languages, engineering, physical sciences, biological/ecological sciences, natural resources, arctic and northern studies, or a related field
- Ability to perform some work assignments independently and/or in team situations with minimal guidance.
- Effective communication skills. The applicant must demonstrate the ability to communicate effectively both orally and in writing. Ability to deal effectively with personnel from all levels of Tribal, Federal, and State governments, academia, special interest groups and the general public.
- Working knowledge of and respect to Tribal and federal governments, Tribal treaties, agreements, laws, policies, and sensitive issues associated with the management of fish and wildlife resources.
 - Effective computer software skills. Must possess the ability to use Microsoft Word, Excel, Adobe Acrobat, Google Sheets and other commonly used video conferencing programs such as Zoom or Microsoft Teams.
- Must like outdoor activities and camping.

Supervision

The applicant is under the direct supervision of the Senior Tribal Climate Resilience Liaison, assisted by the Education Coordinator.

Physical Demands

The majority of work will be accomplished in an office environment; however other work may take place in an office environment and will include standard demands associated with this setting. Minimal lifting of office equipment and other work office environment items may be required. A minimum of 20 pounds may be required to be lifted. Interns must be able to perform physical activities associated with outdoor training, recreation and camping.

Employment Requirements

The Native American Fish and Wildlife Society is an Equal Opportunity Employer and does not discriminate in any personnel practice.

Native American or Alaska Native employment preference. As provided in the NAFWS Employee Handbook and as authorized by Federal law, the NAFWS will provide an employment preference to applicants who are enrolled members of a federally recognized Indian Tribe or an Alaskan Village.

Veteran employment preference. As provided in the Society Guide to Personnel Management and as authorized by Federal law, the NAFWS will provide an employment preference to applicants who are veterans of the U.S. Armed Services.

Interns will be subject to reference checks and a background check due to the potential of working with persons under the age of 18.

To apply, submit the following:

Completed Application

Essay

Resume or CV

2 Letters of Recommendation (To be sent separately by Recommenders, Letters of Recommendation should be submitted by the SAME deadline as application)

If you claim Indian Preference, you may submit a copy of your Tribal ID, [CDIB](#) or [Form BIA-4432](#).

If you claim Veteran Preference, you must submit DD Form 214, Certificate of Release or Discharge from Active Duty

For more information contact AND/OR to send complete applications to:

Justin Leon, Senior Tribal Climate Resilience Liaison

By Mail: 10465 Melody Dr, Ste. 307, Northglenn, CO, 80234-4126 | **Website:** [nafws.org](#) | **Email:** jleon@nafws.org

Phone: (907) 434-1038

Application is OPEN UNTIL FILLED. Please make sure that your application is submitted on time, letters of recommendation should also be submitted by recommender by the deadline. ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED.

NATIVE AMERICAN FISH & WILDLIFE SOCIETY



ALASKA TRIBAL CLIMATE RESILIENCE LIAISON INTERNSHIP APPLICATION

FULL NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____

ZIP CODE: _____ PHONE: _____ EMAIL: _____

COLLEGE/UNIVERSITY: _____

MAJOR/MINOR: _____ EXPECTED GRADUATE YEAR: _____

TRIBAL AFFILIATION: _____ ENROLLMENT # (IF AVAILABLE): _____

ARE YOU A VETERAN? YES NO (IF YES, PLEASE SUBMIT SUPPORTING DOCUMENTS)

IF NECESSARY, ARE YOU WILLING TO WORK STRICTLY IN A VIRTUAL CAPACITY? YES NO

ON A SEPARATE SHEET OF PAPER, PLEASE TYPE A SHORT 300- 500 WORD ESSAY TO ANSWER:

- In your own words, define climate resilience.
- Describe how climate change can impact natural resource management activities, such as outdoor recreation, fisheries, wildlife, forestry, range, watershed, and lake management. How does it impact Traditional ecological knowledge?
- Why is climate resilience important? How does it connect to your culture, language and/or traditions?
- Describe your interest in climate resilience and your knowledge of its application on your reservation or community. How would you improve it?
- How will this internship aid in accomplishing your personal and career goals?

HOW DID YOU HEAR ABOUT AND GET THIS APPLICATION?

NATIVE AMERICAN FISH & WILDLIFE SOCIETY
ALASKA TRIBAL CLIMATE RESILIENCE LIAISON INTERNSHIP

LETTER OF RECOMMENDATION 1

STUDENT: Please give this to an adult who knows you and is familiar with your academic work, involvement and volunteer experiences, interest in natural resources or work qualities (for example: professor, job supervisor, Tribal leader, elder etc. NOT A RELATIVE). Also, allow ample time for your recommender to submit the document. The recommended time to ask/request a letter from a recommender is 2 weeks before the deadline date. An idea to ensure submission from recommender is to send a reminder email, phone call, letter, note or in-person.

APPLICANTS NAME: _____

RECOMMENDER: The individual named on this form is being considered for participation in the Native American Fish and Wildlife Society's Graduate Internship Program. The internship is designed to enhance Interns' experiences and exposure of working within a non-governmental organization, specifically focusing on introducing them to conservation law enforcement. You may find out more information about the internship at www.nafws.org.

Your letter is confidential. Send all information to and/or if you have any questions contact:

Justin Leon, Senior Tribal Climate Resilience Liaison

Email: jleon@nafws.org | **Phone:** (907) 434-1038

Please address the questions listed below or use them as a guideline:

1. How well and for what length of time have you known the applicant, what is your relationship to the applicant?
2. Please describe the applicant's attitude towards school and education.
3. Has the applicant demonstrated an interest in natural resources? How?
4. Does the applicant work well in a group setting?
5. Has the applicant discussed his/her career goals with you? What are they?
6. What are the applicant's strengths and weaknesses?
7. Please include any additional information or comments that might help us evaluate the applicant's qualifications.

SIGNATURE OF RESPONDENT: _____ DATE: _____

NAME & TITLE OF RESPONDENT: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

NATIVE AMERICAN FISH & WILDLIFE SOCIETY
ALASKA TRIBAL CLIMATE RESILIENCE LIAISON INTERNSHIP

LETTER OF RECOMMENDATION 2

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SIGNATURE OF RESPONDENT: _____ DATE: _____

NAME & TITLE OF RESPONDENT: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____